



मंगलूर रिफ़ाइनरि एंड पेट्रोकेमिकल्स लिमिटेड Mangalore Refinery & Petrochemicals Limited
(ऑइल एंड नेचुरल गैस कॉरपोरेशन की सहायक कंपनी A subsidiary of Oil and Natural Gas Corporation Ltd.)

पंजीकृत कार्यालय: कुत्तेतूर पोस्ट, वाया काटीपल्ला, मंगलूर, भारत - 575 030
Registered Office: Kuthethoor P.O., Via Katipalla, Mangaluru, Karnataka, India - 575030

Tender No. 3000014058

FOR

Process Simulation Software, Model Building, Training and Annual Maintenance

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SECTION -1**NOTICE INVITING TENDER**

Brief Description of the requirement	Process Simulation Software, Model Building, Training and Annual Maintenance
Tender Type	Single / Limited / Global (Multi Currency)
Bid Type	Two Bid/Single Bid
Mode	Manual (offer to be submitted in hard copy)/ E-Tender (offer to be submitted on-line)
Tender Document sale start date	04.12.2018
Tender Document sale closing date	13.01.2019 @ 15.00 Hrs. (IST)
Date / Time of Technical Bid Opening	13.01.2019 @ 15.30 Hrs. (IST)
Pre Bid Conference	21.12.2018 @ 10.30 hrs at Conference Hall, Materials Deptt, MRPL, Refinery Site Mangalore (Please forward Pre Bid Queries 2 days in advance in excel format)
Offer Validity	90 days from Bid Closing Date
Delivery Period	The vendor shall complete the model building within 8 months from the date of Kick off meeting. The Kick of meeting is expected to be held within 2 weeks of order date.
Tender Fee	NIL
EMD	(INR) 21,76,100/ \$ (USD) 33,480
Tender Fee (DD)/EMD (BG or DD) shall be drawn in favour of MRPL Mangaluru, to be sent directly to Materials Department, MRPL, Kuthethoor PO, Via Katipalla, Mangaluru. Please super-scribe on envelope "EMD for Tender No 3000014058" EMD can be submitted along with Technical Bid of the offer.	
For Technical Queries contact	+91-824-288-2977/ ananyo_sengupta@mrpl.co.in
For Commercial Queries contact	+91-824-288-2220/ navendu@mrpl.co.in
For Queries related to E-tendering contact	Mr. Dilip Ranganath/ eps@mrpl.co.in /+91-824-288-2248
Bidders are informed to check tender link on MRPL website http://mrpl.co.in replies to queries raised during pre-bid meeting, any clarifications, corrigendum, addendum etc.	
In case of E-Tenders, the Technical & Price Bid Formats should be downloaded, filled & uploaded in the EPS portal (https://www.tenderwizard.com/MRPL)	
Address to submit the tender document (in case of Manual Tender)	Materials Department, Mangalore Refinery and Petrochemicals Ltd, Mangalore -575030, Karnataka, India. (Please mention tender number on the envelop)

Seal & Signature of Bidder

INSTRUCTIONS TO BIDDERS (ITB)

1. All bidders are required to read these conditions carefully and submit one set duly signed by them as token of having read, understood and accepted the conditions, along with information called for by MRPL.
2. The Bidding document shall be read in conjunction with any amendment(s) issued.
3. Bidders should get clarified all the technical doubts and other points related to the tender before submitting the priced and un-priced offer.
4. No assumption, stipulation, deviations from terms and conditions or presumptions, etc. shall be made by the Bidder while submitting the offer in the Price Part of the Tender. The liability of obtaining all necessary clarity with respect to the tender, its technical aspects and pricing shall be on the Bidder. MRPL shall be under no obligation whatsoever to entertain any tender bid which is based on any assumption, stipulation, deviations from terms and conditions or presumptions, etc. and would have the option to reject such bid.
5. Bidder shall submit the offer in two parts, i.e. Technical Bid and Price Bid in separate sealed covers through post (in case of manual tender)/ uploaded in the system (in case of E Tender).
6. In case of manual tender, both the sealed covers containing Part-1 (Un priced Technical Bid) and Part-2 (Priced Bid) shall be put in one single cover and submitted by duly super-scribing **Tender Number & Bid Closing date. In case offer received without super-scribing Tender Number it will be treated as unsolicited offer.**

Part I - TECHNICAL BID

Bidders are required to serially number all the pages being appended by them as part of submission to the Technical bid. Such numbering shall include, Covering letter, Technical specifications, items list being offered, Drawings, Specification, Certificates, Catalogues, Compliance or Deviation statements, etc. as applicable to this Tender and create an Index Page with headings and corresponding page numbers. In addition to this, all pages of the Tender Documents issued by MRPL shall be signed on all pages and to be submitted by post (in case of manual tender)/ uploaded in the system (in case of E Tender).

Part II - PRICE BID

Contain only Price Bid of the offer.

7. In case, PRICE BID is included in TECHNICAL BID portion, or PRICES are mentioned in the technical bid itself the entire bid will be rejected.
8. Bidders may attend Pre Bid Meeting (If applicable), Technical Bid/ Price Bid Opening at own expense and interest. Queries if any, to be sent 2 days prior to pre bid meeting.
9. Date and Time of Price bid opening shall be advised separately to the technically qualified bidders.
10. In case of EMD, the parties are requested to send EMD of prescribed value by way of DD/BG issued by a Scheduled/ Nationalised Bank in the name of MRPL, payable at Mangaluru along with a request letter. MRPL will not be responsible for any loss or postal delay / non receipt of tender/ EMD etc. Date format should be "DD.MM.YYYY" (Date/Month/Year) format. In case the EMD is paid electronically, then proof of the same shall be provided.
11. EMD, as mentioned above in the form of DD/BG drawn in favour of MRPL, Mangaluru to be couriered to Materials Department, MRPL, Kuthethoor PO, Via Katipalla, Mangaluru- 575030 and bidder shall ensure to submit the same at MRPL before bid closing date and time. In case payment is done electronically, bidder shall ensure to submit the proof within the bid closing date/time.

12. The Bank Guarantee by Indian Bidders will be given on non-judicial stamp paper as per stamp duty applicable at the place where the tender has emanated. The non-judicial stamp paper should be in name of the issuing Bank. The Bank Guarantee by Indian bidders will be given from Nationalized /Scheduled Banks only. The Foreign bidders will give Bank Guarantees from an Indian Bank situated in their city or from the bank list provided along with tender.
13. Bids without EMD (If applicable) & Integrity Pact (where applicable) duly NOT signed in all pages will be summarily rejected, without any further reference to the Bidder.
14. In case of manual tenders, all the Rates given in the Tender must be expressed both in words and in figures and in case of difference between the two, the rates given in words would be final and considered correct. In case of any differences between unit rates and totalised rates quoted by the bidder, then the unit rates shall prevail.
15. Any corrigendum / amendment to the tender will be uploaded on MRPL website <http://mrpl.co.in/> e-Procurement site www.tenderwizard.com/MRPL and will not be published through press advertisement. Prospective bidders should visit the above MRPL website/ e-Procurement site from time to time to make note of corrigendum / amendment if any. MRPL will not be responsible for non-receipt of communications in this regard.
16. MRPL tenders are also displayed in Central Public Procurement Portal –visit <https://eprocure.gov.in/cppp/latestactivetenders> and select MRPL.
17. Deviation on Pre-Qualification Criteria (as applicable) and Bidders' Evaluation Criteria is not acceptable and such Bids having any deviation are liable for rejection.
18. Date format should be “DD.MM.YYYY” (Date/Month/Year) format in respect of dates mentioned by bidders in their offer.
19. The tender terms/ conditions as per SCC (Special conditions of the contract) Supersedes all similar terms prescribed under GCC and in case of ambiguity of similar tender terms/conditions, the stricter terms shall prevail.
20. Where applicable, offers of those vendors who do not attach the Integrity Pact duly signed shall be summarily rejected without any further reference to the vendor.
21. Wherever applicable if Tender fee/EMD/Integrity Pact are not submitted in original along with the Technical bid, such offers shall be liable for rejection.
22. To ensure fairness and transparency in procurement process, MRPL has appointed external independent monitors (EIM). This will be applicable for all tenders equal to or greater than Rs 1.0 Crore. Details of EIM are given below
 - a) Shri M. N. Krishnamurthy – Email: krishnamurthymn19@gmail.com, Phone 080-25427282, 9591110000.
 - b) Shri S.Ravi-E-mail sudhaandravi@gmail.com, Phone 044-24792558,9444143642
23. Suppliers shall send GST Invoices/ Debit Notes/ Commercial Invoices for the associated delivery costs including Freight and TPI if any along with the main invoice for material supply, failing which MRPL shall not be responsible for payment of such dues subsequently.
24. In case any of the documents/details submitted are found to be false/fake/incorrect, MRPL reserves right to reject such bids /forfeiture of EMD/Security Deposit/Cancellation of Purchase Order/ including placing such vendor(s) / Bidder (s)on Holiday Listing.
25. In case of annual rate contracts (ARC), the total freight charges for the entire contract value shall not exceed the sum of the actual freight charges of individual deliveries as issued through individual delivery instructions during the implementation of the contract.

26. In case more than one bidder have emerged as L-1 (lowest landed cost net of tax set-offs if any) order shall be awarded to the bidder who quotes shortest delivery period.
27. In case it is found both the OEMs and their authorised dealers/agents are participating in the tender, offers of only the OEMs shall be considered for evaluation. No further reference/communications shall be entertained.
28. A) The Guidelines and procedures for Holiday Listing are available in MRPL website as Holiday Listing Policy and shall be applicable in the context of all Orders / Contracts / Purchase Orders. This can be accessed at URL www.mrpl.co.in refer to Tenders - Holiday Listing Policy. Further, Bidders shall not be banned/holiday listed by any entity during the tendering process, failing which MRPL reserves right to reject such bids. An undertaking shall be given by the bidder in section-2 of Tender Documents.
- B) Agencies participating in tenders are deemed to have read, accepted and agreed for the Holiday Listing Policy of MRPL and shall not seek any damages/compensation from MRPL on account of the Holiday Listing of business with the Agency.

General Guidelines of E-Procurement System (EPS): (Not Applicable for the tenders invited on manual mode)

1. Tenders are invited on-line on the website <https://www.tenderwizard.com/MRPL> from the firms having Class IIB or above Digital Signature Certificate (DSC) (with Signing & Encryption Certificate) issued by any agency authorized by Controller of Certifying Authority (CCA), Govt. of India.
2. **Offers received online on the e-procurement portal only will be considered for evaluation.**
3. The server date and time as appearing on website <https://www.tenderwizard.com/MRPL> shall only be considered as cut-off time for receipt of tenders. Offers received by any other mode will not be considered.
4. Bidders are responsible for obtaining the digital certificates for participation / submission of bids at their cost/ updating necessary software(s)/ browsers from time to time which are compliant with the e-tendering portal.
5. The digital certificate shall be registered on the portal <https://www.tenderwizard.com/MRPL>
6. Bidder shall download the bidding manual, system requirement and vendor registration manual and JRE setup for portal <https://www.tenderwizard.com/MRPL> to get acquainted with the procedures for submitting the online bids.
7. MRPL shall not be responsible for any delays occurred due to reasons whatsoever in receiving as well as on line submission of offers, including internet connectivity, document uploading/downloading issues etc.
8. In case of any queries regarding Registration, Bid Submission procedure and system related issue, the bidder shall contact help desk of our e-procurement service provider M/s. Antares Systems Limited.

Support Location	Contact No.	Email ID
Mangaluru Helpdesk	+91-824-288-2248/ +91-888-004-8887	eps@mrpl.co.in
Bengaluru Helpdesk	+91-80-49352000	mohan@antaressystems.com
		prabhuswamy@antaressystems.com

I. योग्यतापूर्व मानदंड / Pre-Qualification Criteria:**i) Financial Turnover:**

a.	The Annual Financial turnover of the bidder during any one of the last 3 years ending 31st March of the previous Financial year should be at least	INR 103,977,203
	For the bidders following financial year closing at the end of June or September or December, the last 3 financial years ending with the respective quarter shall be considered. In case, the Turnover value is not in INR, then currency shall be converted into INR based on the exchange rate, prevailing, at time of declaring the financial result date, as declared by RBI shall be considered.	

ii) Past Experience:

A. The bidder shall be an original Licensor.

B. The bidder shall have experience of having successfully licensed and installed similar simulation software for industry (owner-operator or engineering consultants) or academic institutions or research institutes during the last 7 years ending last day of the month previous to the one in which experience should be any one of the following.

a	Three similar completed works, each costing not less than	INR 6,529,000/ year
b	Two similar completed works, each costing not less than	INR 8,162,300/year
c	One similar completed works, costing not less than	INR 13,059,700/year

In case of orders of duration greater than 1 year submitted by bidder for PQC compliance, the total basic cost of the order divided by the duration of the order shall be used for deriving the effective order value per year for further evaluation.

In case, the contract / order value is not in INR, then currency shall be converted into INR based on the exchange rate prevailing, at time of contract/ PO date, as declared by RBI shall be considered.

DEFINITION OF SIMILAR SOFTWARE:

1. "Licensing and installing network based steady state simulation software for hydrocarbon refinery including following capabilities:
 - i. Simulation of refinery heat exchangers, distillation columns and absorber systems
 - ii. Modeling of catalytic reactor system including Hydrocracker, FCC units and Plat former for yield / performance analysis, life of catalyst prediction and provision of vectors.
 - iii. Interface with Assay Manager and deriving yield vector"
2. All above indicated amounts are basic cost and exclusive of Service Tax / GST/ any other taxes or duties.
3. Pre-qualification criteria with respect to Prior Turnover and Prior experience may be relaxed for Micro & Small Enterprises (to the extent of 15%) as per GOI guidelines subject to meeting of quality and technical specifications.

(For example, if PQC value applicable to other than MSE bidders is Rs. 100/-, the same shall be Rs. 85/- for MSE bidders).

- C. Bidder shall have experience in executing orders of building at-least two customer specific simulation models including following units – Crude and vacuum distillation unit, Fluidized catalytic cracker and thermal cracking unit during the last 7 years ending last day of the month previous to the one in which tenders are invited.

iii) Other Criteria:

- a. The bidder has to quote for all items as per price bid and this is to be confirmed in the format provided along with the technical bid.
- b. The bidder should not be under a black-list/ holiday list of any state/central government department or undertaking (including PSUs). Bidder shall give a declaration to this effect.
- c. Joint venture / Consortium bids shall not be permitted for this tender.

Note: Bidder is required to provide the following documentary proof in support of meeting Pre-Qualification Criteria along with their technical bid:

1. Annual reports containing Audited balance sheets and Profit & Loss statement, in the first instance itself, in support of their fulfilling the qualification criteria. (In case of audited annual accounts for the financial year 2017-18 are not available, the provisional annual accounts duly certified by Chartered Accountant to be submitted).
2. The bidder shall provide reference documents substantiating PQC clauses. The bidder shall give copies of either Work order or acknowledgement final report or any other document to prove the scope of work against the order to the satisfaction of MRPL. The bidder should also submit suitable evidence for completion of the work including contact details (Telephone and email as a minimum) of Engineer In-charge. MRPL reserves the right to verify the originals of the documents submitted.
3. Other relevant documentary evidence for all the above mentioned criteria (as applicable for the tender).
4. All documents furnished by bidder in support of meeting the experience criteria of PQC shall be:
EITHER
“Duly certified by Statutory Auditors of the Bidder or a practicing Chartered Accountant (not being an employee or a director or not having any interest in the bidder(s) company/firm) where audited accounts are not mandatory as per law.

OR
“Duly notarized by any Notary Public in the bidders country.
5. MRPL reserves the right to complete the evaluation based on the details furnished without seeking any additional information.

iv) रद्द करने संबंधी मानदंड /Rejection Criteria:

1. Bids received after the due date and time of bid submission shall be summarily rejected.

2. Bids without EMD: Bids received without/ with insufficient EMD (in original with the Technical Bid), before the bid closing date & time shall be summarily rejected. However, Govt. Dept. /PSUs/ firms registered with NSIC/MSE (Micro & Small Enterprise), vendors registered with District Industries Center (DIC), are exempted from submission of EMD. Such bidders shall submit relevant documentary proof towards exemption, along with technical bid of the tender.
3. Offer sent without having the prescribed bidding document of MRPL, non-adherence to technical / commercial terms & conditions, Unpriced bid and Price bid not in the prescribed format, incomplete bids and bids with deviations to the tendered scope of work shall be liable for rejection.
4. Non-compliance to any of PQC/BEC will be liable for rejection.
5. Bidders' failure to enter into Integrity Pact as applicable for the Tender along with the bid duly signed shall be liable for rejection.
6. If technical bid & price bid are submitted together.
7. Bids found to have been submitted with falsified/ incorrect information.
8. If Bidder is in the Holiday/ Blacklist of any CPSU/ State PSU/ Central or State Government Undertaking. Bidder shall give a self-declaration to this effect.
9. Consortium / Joint bids shall not be accepted.
10. Bidder to quote for all items enlisted in the BOQ, otherwise bid shall be rejected.

II) (बोली मूल्यांकन मानदंड /Bid Evaluation Criteria) / बीईसी BEC:

- 1) The bidder should accept in Toto the Technical specification, Scope of work given in the Tender with no deviation as per clauses of the tender document.
- 2) Techno commercially acceptable bids will be evaluated on overall L-1 basis i.e. least cost to MRPL.

TECHNICAL (UNPRICED) BID FORMAT & DECLARATION FORM FOR COMMERCIAL EVALUATION

(To be attached with technical bid)

For the offer in the currency other than INR

Offer No

Date.....

Currency.....

SN	Item Code	Description	HS Code (to be provided by bidder)	UOM	QTY	Quoted Yes/No/Inclusive
1	1300038350	Process SIM Software		EA	1	
		Total Ex-Works Price				
		Third Part Inspection Charges (If applicable)				
		Total FOB price (Includes Packing and Forwarding Charge up to Port)				
		Transit Insurance from FOB to MRPL Site				MRPL A/c
		Sea Shipment Charge up to Nhava-Sheva Port (in value or % of ExW price)				

[B] Service Charge

SN	Description of items	Uom	Qty	Quoted Yes/No/Inclusive
1	Onsite (MRPL) Training	AU	1	
2	Model Building	AU	1	
3	AMC For Subsequent Year	AU	1	

Seal & Signature of Bidder

For the offer in INR

Offer NoDate.....

SN	Item Code	Description	HS Code (to be provided by bidder)	GST %	UOM	QTY	Quoted Yes/No/Inclusive
1	1300038350	Process SIM Software			EA	1	
2		Onsite (MRPL) Training			AU	1	
3		Model Building			AU	1	
4		AMC For Subsequent Year			AU	1	

		Quoted Yes/No/Inclusive
EX - WORKS BASIC PRICE	Rs.	
Third Part Inspection Charges (If Applicable)	% or Rs.	
Packing & Forwarding charges	% or Rs.	
Freight up to MRPL Refinery Site	% or Rs.	
GST% on Freight Charge	% or Rs.	
Transit Insurance		MRPL A/c
Grand Total	Rs.	

GST shall be considered extra unless it is specified inclusive.

Seal & Signature of Bidder

Rev 0, dated 05-09-2017

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To be filled up by both foreign and indigenous bidders and be submitted along with Technical Bid of the offer

Offer Validity (Min 90 days from due date of bid submission)	
Delivery period in Weeks	
Price Basis/Inco terms	
Currency of Offer	
Whether ITC benefits will be passed on to MRPL	

TENDER TERMS	REMARKS	BIDDERS CONFIRMATION (Y/N)
Price Reduction Schedule (PRS)	Needs To Be Accepted As Per MRPL General Purchase Conditions (GPC)	
Security Deposit		
Performance Bank Guarantee (PBG)		
Warranty		
Payment Terms		
Acceptance of Part Order (where applicable)		
Offer Validity		

Terms & Conditions:

1. This is mandatory format to be filled in all rows & signed by bidder. None entry will be treated as "**ACCEPTED/ INCLUSIVE**". Bidders commercial terms given elsewhere will not be considered for evaluation and shall be treated as null and void.
2. If Bidder is not accepting tender terms as per MRPL GPC and is not submitting this declaration as per above format, their offer is liable for rejection. Any correction/cutting/whitener etc. in this format will result in rejection of offer.
3. Deviation with Tender terms may lead to rejection. Deviation with payment terms may result loading @ MCLR (Marginal Cost of Lending Rate of State Bank of India) + 0.5% p.a. on landed cost.
4. Bidder shall agree to supply the part order (wherever applicable) without any pre-conditions. Request of vendors asking for assured quantities for part order will be rejected.
5. Bidder should supply the material up to MRPL Refinery Site. Transportation Charges extra if any shall be quoted.
6. Bidder shall provide correct GST No. & Address details in the space provided.
7. Vendors shall fill **MSE/NON MSE bidder details format** attached. Further, MSE bidders are required to submit copies of valid and duly authorized documentary evidence as proof of the same and are also advised to compulsorily register themselves in MSE databank.
8. Evaluation shall be done on Landed Cost after considering set off on Taxes and Duties. The basic Prices/Quoted shall not include any taxes and duties.
9. In case the Actual Freight charges are higher than the freight charges quoted in the price bid, the difference in Freight charges shall be debited from the Vendors account at the time of bill payment along with corresponding taxes applicable.
10. Documents for set off/input tax credit to be provided.
11. QAP/Material Test Certificate to be submitted along with supply wherever applicable.

DEVIATIONS (IF ANY):

Technical deviations, if any	
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Seal & Signature of Bidder

Commercial deviations, if any	
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GST No. & Name, Address TO WHICH PO TO BE PLACED:

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UPDATED BANK DETAILS:

In case of any change in bank details, vendor is required to update in MRPL Format attached.
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Place :
Date :
Contact Person Name :
Designation :
Telephone/Mobile :
E-Mail ID :

PRICE BID FORMAT

(To be attached with price bid)

For the offer in the currency other than INR

Offer NoDate.....

SN	Item Code	Description	UOM	QTY	RATE	AMOUNT
1	1300038350	Process SIM Software	EA	1		
		Total Ex-Works Price				
		Third Part Inspection Charges (If Applicable)				
		Total FOB price				
		Transit Insurance from FOB to MRPL Site				MRPL A/c
		Sea Shipment Charge up to Nhava-Sheva Port (in value or % of ExW price)				

[B] Service Charge

SN.	Description of items	Uom	Qty	RATE	AMOUNT
1	Onsite (MRPL) Training	AU	01		
2	Model Building	AU	01		
3	AMC For Subsequent Year	AU	01		

Seal & Signature of Bidder

Rev 0, dated 05-09-2017

For the offer in INR

Offer NoDate.....

SN	Item Code	Description	UOM	QTY	RATE	AMOUNT
1	1300038350	Process SIM Software	EA	01		
2		Onsite (MRPL) Training	AU	01		
3		Model Building	AU	01		
4		AMC For Subsequent Year	AU	01		

EX - WORKS BASIC PRICE	Rs.	
Third Part Inspection Charges (If Applicable)		
Packing & Forwarding charges	% or Rs.	
Freight up to MRPL Refinery Site	% or Rs.	
GST On freight charge		
Transit Insurance		MRPL A/c
Grand Total	Rs.	

GST shall be considered extra unless it is specified inclusive.

TECHNICAL SPECIFICATIONS, SCOPE OF WORK, DRAWINGS ETC

(Sheets attached separately as Technical Specification)

SPECIAL CONDITIONS OF THE CONTRACT

1. Integrity Pact is applicable for this tender.
2. This is manual tender, all bidders shall ensure to submit their offer in hard copies within date and time of bid submission at designated place.
3. The bids are invited on Global bidding so bidder can submit their offers in any currency (preferred one shall be USD/Euro /GBP/JPY/INR).
4. In case vendor is availing exemption from payment of EMD, the relevant documents shall be attached along with technical bid failing which offer of the vendor shall be rejected.