



मंगलूर रिफ़ाइनरि एंड पेट्रोकेमिकल्स लिमिटेड Mangalore Refinery & Petrochemicals Limited
(ऑइल एंड नेचुरल गैस कॉरपोरेशन की सहायक कंपनी A subsidiary of Oil and Natural Gas Corporation Ltd.)

पंजीकृत कार्यालय: कुत्तेतुर पोस्ट, वाया काटीपल्ला, मंगलूर, भारत - 575 030

Registered Office: Kuthethoor P.O., Via Katipalla, Mangaluru, Karnataka, India - 575030

Tender No. 3000014779

Supply of Filters for N-18-0017, N-18-0018 & N-18-0023 as per specification.

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NOTICE INVITING TENDER

Brief Description of the requirement	Supply of Filters for N-18-0017, N-18-0018 & N-18-0023 as per specification.
Tender Type	Open
Bid Type	Two Bid System
Mode	EPS (E-Tender)
Tender Document sale start date	02.04.2019
Tender Document sale closing date	22.04.2019 @ 15.00 Hrs. (IST)
Date / Time of Technical Bid Opening	22.04.2019 @ 15.30 Hrs. (IST)
Pre Bid Conference	Not Applicable
Offer Validity	120 days from Bid Closing Date
Preferred Delivery Period	24 weeks from the date of PO
Tender Fee	Not Applicable
EMD	Applicable Rs. 2,08,560/-
EMD (BG or DD) drawn in favour of MRPL Mangaluru, to be sent directly to Materials Department, MRPL, Kuthethoor PO, Via Katipalla, Mangaluru. Please super-scribe on envelope "EMD for Tender No 3XXXXXXXXX for Supply of Material"	
For Technical Queries contact	Mr. Pola Surendra Babu / surendra_babu@mrpl.co.in /0824-288-2986
For Commercial Queries contact	Mr. Jayank Verma /Mr. Abhishek Ghosh /jayank.verma@mrpl.co.in /abhishek_ghosh@mrpl.co.in /0824-288-2238/28
For Queries related to E-tendering contact	Mr. Dilip Ranganath/eps@mrpl.co.in/0824-288-2248/288-2298
Bidders are informed to check tender link on MRPL website http://mrpl.co.in for replies to queries raised during pre-bid meeting, any clarifications, corrigendum, addendum etc.	
In case of E-Tenders, the Technical & Price Bid Formats should be downloaded, filled & uploaded in the EPS portal (https://www.tenderwizard.com/MRPL)	
Address to submit the tender document (in case of Manual Tender)	Materials Department, Mangalore Refinery and Petrochemicals Ltd , Mangalore -575030, Karnataka, India (Please mention tender number on the envelop)

MRPL has discontinued publication of Tender Advertisements through newspapers or any other print media.

The complete Tender/Bidding document is available for view/download on MRPL website <http://www.mrpl.co.in> as well as on <https://eprocure.gov.in/epublish/app>.

Further replies to pre-bid queries, all updates, Corrigenda, Addenda, Amendments, Extension in last date of submission of bid, Clarifications etc.,(if any) to the Tender/Bidding document will be hosted on above indicated websites. Bidders should regularly visit above indicated website to keep themselves updated.

INSTRUCTIONS TO BIDDERS (ITB)

1. All bidders are required to read these conditions carefully and upload (in e-Tenders) one set duly signed by them as token of having read, understood and accepted the conditions, along with information called for by MRPL. In case of manual tenders signed and sealed documents to be submitted in hard copy.
2. The Bidding document shall be read in conjunction with any amendment(s) issued.
3. Bidders should get clarified all the technical doubts and other points related to the tender before submitting the priced and un-priced offer.
4. No assumption, stipulation, deviations from terms and conditions or presumptions, etc. shall be made by the Bidder while submitting the offer in the Price Part of the Tender. The liability of obtaining all necessary clarity with respect to the tender, its technical aspects and pricing shall be on the Bidder. MRPL shall be under no obligation whatsoever to entertain any tender bid which is based on any assumption, stipulation, deviations from terms and conditions or presumptions, etc. and would have the option to reject such bid.
5. Bidders shall submit all valid documents including supporting documents with reference to PQC/ Technical data sheets/ technical and commercial documents / validation(s) / authorisation(s) by competent authorities' etcetera. in the first instant itself. MRPL reserves the right to complete the evaluation based on the details furnished during the initial bid submission without seeking any additional information or correspondences.
6. Bidder shall submit the offer in two parts, i.e. Technical Bid and Price Bid in separate sealed covers through post (in case of manual tender)/ uploaded in the system (in case of E Tender).
7. In case of manual tender, both the sealed covers containing Part-1 (Un priced Technical Bid) and Part-2 (Priced Bid) shall be put in one single cover and submitted by duly super-scribing **Tender Number & Bid Closing date**. **In case offer received without super-scribing Tender Number it will be treated as unsolicited offer.**

Part I - TECHNICAL BID

Bidders are required to serially number all the pages being appended by them as part of submission to the Technical bid. Such numbering shall include, Covering letter, Technical specifications, items list being offered, Drawings, Specification, Certificates, Catalogues, Compliance or Deviation statements, etc. as applicable to this Tender and create an Index Page with headings and corresponding page numbers. In addition to this, all pages of the Tender Documents issued by MRPL shall be signed on all pages and to be submitted by post (in case of manual tender)/ uploaded in the system (in case of E Tender).

Part II - PRICE BID

Price bid shall contain only the Price part as per format of the Tender Document and to be uploaded in the EPS price bid section only. In case, PRICE BID is included in TECHNICAL BID portion, the entire bid will be rejected.

8. Bidders may attend Pre Bid Meeting (If applicable), Technical Bid/ Price Bid Opening at own expense and interest. Queries if any, to be sent 2 days prior to pre bid meeting.

9. Date and Time of Price bid opening shall be advised separately to the technically qualified bidders.
10. In case of /EMD, the parties are requested to send EMD of prescribed value by way of DD/BG issued by a Scheduled/ Nationalised Bank in the name of MRPL, payable at Mangaluru along with a request letter. MRPL will not be responsible for any loss or postal delay / non receipt of tender/ EMD etc. Date format should be "DD.MM.YYYY" (Date/Month/Year) format. In case the EMD is/are paid electronically, then proof of the same shall be provided.
11. EMD, as mentioned above in the form of DD/BG drawn in favour of MRPL, Mangaluru to be couriered to Materials Department, MRPL, Kuthethoor PO, Via Katipalla, Mangaluru- 575030 and bidder shall ensure to submit the same at MRPL before bid closing date and time. In case payment is done electronically, bidder shall ensure to submit the proof within the bid closing date/time. MRPL will not be responsible for any loss or postal delay / non receipt of tender/ EMD etc.
12. The Bank Guarantee by Indian Bidders will be given on non- judicial stamp paper as per stamp duty applicable at the place where the tender has emanated. The non-judicial stamp paper should be in name of the issuing Bank. The Bank Guarantee by Indian bidders will be given from Nationalized /Scheduled Banks only.
13. Bids without EMD & Integrity Pact duly NOT signed in all pages will be summarily rejected, without any further reference to the Bidder.
14. ~~In case of manual tenders, all the Rates given in the Tender must be expressed both in words and in figures and in case of difference between the two, the rates given in words would be final and considered correct. In case of any differences between unit rates and totalised rates quoted by the bidder, then the unit rates shall prevail.~~
15. Any corrigendum / amendment to the tender will be uploaded on MRPL website <http://mrpl.co.in/> e-Procurement site www.tenderwizard.com/MRPL and will not be published through press advertisement. Prospective bidders should visit the above MRPL website/ e-Procurement site from time to time to make note of corrigendum / amendment if any. MRPL will not be responsible for non-receipt of communications in this regard.
16. MRPL tenders are also displayed in Central Public Procurement Portal -visit <https://eprocure.gov.in/cppp/latestactivetenders> and select MRPL.
17. Deviation on Pre-Qualification Criteria (as applicable) and Bidders' Evaluation Criteria is not acceptable and such Bids having any deviation are liable for rejection.
18. Date format should be "DD.MM.YYYY" (Date/Month/Year) format in respect of dates mentioned by bidders in their offer.
19. The tender terms/ conditions as per SCC (Special conditions of the contract) Supersedes all similar terms/conditions prescribed under GCC and in case of ambiguity of similar tender terms/conditions, the stricter terms shall prevail.
20. Where applicable, offers of those vendors who do not accept and submit the duly signed Integrity Pact are liable to be rejected.
21. Wherever applicable if EMD/Integrity Pact are not submitted in original along with the Technical bid, such offers shall be liable for rejection.

22. Suppliers shall send GST Invoices/ Debit Notes/ Commercial Invoices for the associated delivery costs including Freight and TPI if any along with the main invoice for material supply, failing which MRPL shall not be responsible for payment of such dues subsequently.
- ~~23. In case of annual rate contracts (ARC), the total freight charges for the entire contract value shall not exceed the sum of the actual freight charges of individual deliveries as issued through individual delivery instructions during the implementation of the contract.~~
24. In case any of the documents/details submitted are found to be false/fake/incorrect, before finalisation of tender/after placement of Purchase Order, MRPL reserves right to reject such bids/forfeiture of EMD/Security Deposit/Cancellation of Purchase Order/ including placing such vendor(s) / Bidder (s) on Holiday Listing.
25. A) The Guidelines and procedures for Holiday Listing are available in MRPL website as Holiday Listing Policy and shall be applicable in the context of all tenders and consequently all Orders / Contracts / Purchase Orders. This can be accessed at URL www.mrpl.co.in refer to Tenders - Holiday Listing Policy. Further, Bidders shall not be banned/holiday listed by any entity during the tendering process, failing which MRPL reserves right to reject such bids. An undertaking shall be given by the bidder in section-2 of Tender Documents.
- B) Agencies participating in tenders are deemed to have read, understood, accepted and agreed for the terms under the Holiday Listing Policy of MRPL and shall not seek any damages/compensation from MRPL on account of the Holiday Listing of business with the Agency.
26. MRPL has appointed external independent monitors (EIM). This will be applicable for all tenders equal to or greater than Rs 1.0 Crore. Details of EIM are given below
- a) Shri M.N.Krishnamurthy-E-mail krishnamurthymn19@gmail.com, Phone 080-25427282, 9591110000.
- b) Shri S.Ravi-E-mail sudhaandravi@gmail.com, Phone 044-24792558, 9444143642

General Guidelines of E-Procurement System (EPS):

1. Tenders are invited on-line on the website <https://www.tenderwizard.com/MRPL> from the firms having Class IIB or above Digital Signature Certificate (DSC) (with Signing & Encryption Certificate) issued by any agency authorized by Controller of Certifying Authority (CCA), Govt. of India.
2. **Offers received online on the e-procurement portal only will be considered for evaluation.**
3. The server date and time as appearing on website <https://www.tenderwizard.com/MRPL> shall only be considered as cut-off time for receipt of tenders. Offers received by any other mode will not be considered.
4. Bidders are responsible for obtaining the digital certificates for participation / submission of bids at their cost/ updating necessary software(s)/ browsers from time to time which are compliant with the e-tendering portal.
5. The digital certificate shall be registered on the portal <https://www.tenderwizard.com/MRPL>
6. Bidder shall download the bidding manual, system requirement and vendor registration manual and JRE setup for portal <https://www.tenderwizard.com/MRPL> to get acquainted with the procedures for submitting the online bids.
7. MRPL shall not be responsible for any delays occurred due to reasons whatsoever in receiving as well as on line submission of offers, including internet connectivity, document uploading/downloading issues etc.
8. In case of any queries regarding Registration, Bid Submission procedure and system related issue, the bidder shall contact help desk of our e-procurement service provider M/s. Antares Systems Limited.

Support Location	Contact No.	Email ID
Mangaluru Helpdesk	0824-288-2248/ +91-88800 48887	eps@mrpl.co.in
Bengaluru Helpdesk	080-49352000	mohan@antaressystems.com
		prabhuswamy@antaressystems.com

Pre-Qualification Criteria (PQC)

1. The bidder shall be a
 - A. EIL Enlisted Manufacturer of Pressure Vessels. Bidder to submit copy of valid EIL enlistment certificate to corroborate the same.
(OR)
 - B. Manufacturer who had supplied Filters along with Housing having MoC, Pressure, Temperature, Size & Flow as per the specification of the indented item or higher specification to MRPL or any of the Oil PSUs (HPCL/BPCL/IOCL/NRL/CPCL/ONGC etc.) are exempted for the above mentioned clause (i.e. EIL enlistment). Bidder to submit previous purchase order copies to substantiate the same and as a proof of execution bidder to submit TPI Release notes, Job Completion certificate/ copy of invoice/ LR copy.
2. The bidder should have supplied at least one complete order of Filters (along with Housing) of value not less than 63 lakhs in previous 5 years period ending last day of the month previous to the one in which tender is floated. The Bidder shall submit copies of relevant documentary evidence like Purchase Order copies & Invoice copy /LR receipt/ TPI certification release notes/ Job Completion certificate.
3. The bidder must have supplied Filters along with Housing to any Hydrocarbon sector like Refineries/ Oil & Gas Processing plants/ Terminals/ Storage Tank Farms/ Petro Chemicals/ Fertilizers documents to be submitted as a proof of compliance.
4. The bidder should not be under Holiday listing period by any Govt. Body / PSU during the period in which tender is invited. Bidder should submit an undertaking to this effect at the time of bidding.

Note: (i) In line with the Government policy, qualified Micro and Small Scale Enterprises (MSEs) will be given relaxation up to 15% on prior experience (for sl.no. 2 above) i.e 53.55 Lakhs.

(ii) No relaxation in the prior experience & turnover for Start-ups for this tender due to public safety, health, critical safety, operations & equipment etc.

(iii) All documents furnished by bidder in support of meeting the experience criteria of PQC shall be either, "Duly certified by Statutory Auditors of the Bidder or a practicing Chartered Accountant (not being an employee or a director or not having any interest in the bidder(s) company/firm) where audited accounts are not mandatory as per law" **or** "Duly notarized by any Notary Public in the bidders country.

Bid Evaluation Criteria (BEC)

1. Bidder shall accept all terms, Technical specifications & scope of supply and work of the enquiry in toto given in the tender.
2. MRPL intends to award the order to techno-commercially accepted lowest bidder on overall L-1 basis i.e. lowest landed cost to MRPL. Bidder should quote for all the items & confirmation to this effect shall be attached with technical bid.

Rejection Criteria

1. Bids received after the due date and time of bid submission.
2. Non submission of EMD, in original is not found in Technical bid of the offer. However, PSU/ firms registered with NSIC or MSE vendors (Micro Small Enterprises) registered with DIC (District Industries Centres) or Udyog Aadhaar or any other body specified by Ministry of Micro, Small & Medium Enterprises (MoMSME) are exempted from submission of EMD. Such bidder needs to submit relevant and valid documents along with technical bid of tender. The benefits of purchase preference is not applicable to bidders who are traders/ dealers/resellers/ distributors/authorized agents for the indented items as per MSME guidelines. The registered MSE bidders are exempted from payment of Earnest Money Deposit (EMD).
3. Non adherence to technical/commercial terms, incomplete bids, bids in deviations to tender conditions, bids with falsified or incorrect information, bids not meeting PQC/BEC, bids not conforming to Unpriced/Priced Bid format, manipulated or unsigned bids.
4. If price bid is submitted along with technical bid.
5. Consortium / joint bids shall not be accepted.
6. The bidder does not submit duly signed copy of Integrity pact shall be liable for rejection.
7. Offer submitted in any currency other than INR shall be rejected.

BQC Compliance Criteria to be filled by party

SL.No	BQC (BID QUALIFICATION CRITERIA)	BQC Data Compliance Criteria to be filled by party (Details to be furnished by bidder)
1	BQC-1	
2	BQC -2	
3	BQC-3	
4	BQC-4	
4	BEC (ALL POINTS)	ACCEPTED
5	Rejection Criteria (ALL POINTS)	NOTED & ACCEPTED

LIST OF ITEMS

SN	Item Code	Description	UOM	QTY	HSN Code	GST (%)	Quoted Yes/No
1	1300038876	FD31707 - NAPHTHA FEED FILTER ; FLOW RATE: 65M3-143.6M3 AND 40°C TO 120°C AS PER SPECIFICATION	EA	2			Yes/No
2	1300038877	GOHDS FEED BACKWASH FILTER FD45552 AS PER SPECIFICATION	EA	1			Yes/No
3	1300039014	FD1701 - NAPHTHA FEED FILTER ; FLOW RATE: 65M3-92.9M3 AND 45°C TO 65°C AS PER SPECIFICATION	EA	2			Yes/No
4	1300039016	FD31707 NAPHTHA FEED FILTER ELEMENT ; FLOW RATE 65M3 - 143.6M3 AND 40°C TO 120°C AS PER SPECIFICATION	EA	2			Yes/No
5	1300038878	FD45552 FILTER ELEMENT AS PER SPECIFICATION	EA	1			Yes/No
6	1300039015	FD1701 NAPHTHA FEED FILTER ELEMENT ; FLOW RATE 65M3 - 92.9M3 AND 45°C TO 65°C AS PER SPECIFICATION	EA	2			Yes/No

EX - WORKS BASIC PRICE	Rs.	To be quoted in Price Bid of EPS
Third Party Inspection for full Order	%	To be quoted in Price Bid of EPS
Third Party Inspection for Part Order	%	Not Applicable
Packing & Forwarding charges extra if any for Full Order	%	To be quoted in Price Bid of EPS
GST Rate	%	
Freight up to MRPL Refinery Site extra if any for Full Order	% or Rs.	To be quoted in Price Bid of EPS
Transit Insurance		MRPL A/c
Grand Total	Rs.	To be quoted in Price Bid of EPS

Delivery period in Weeks	
Price Basis/Inco terms	
Currency of Offer	INR Only
Whether ITC benefits will be passed on to MRPL	

TENDER TERMS	REMARKS	BIDDERS CONFIRMATION
Price Reduction Schedule (PRS)	Needs To Be Accepted As Per MRPL General Purchase Conditions (GPC)	Accepted
Security Deposit		Accepted
Performance Bank Guarantee (PBG)		Accepted
Warranty		Accepted
Payment Terms		Accepted
Offer Validity (120 Days)		Accepted
Acceptance of all terms & conditions as per tender		Accepted

Terms & Conditions:

This is mandatory format to be filled in all rows & signed by bidder. None entry will be treated as "**ACCEPTED/ INCLUSIVE**". Bidders commercial terms given elsewhere will not be considered for evaluation and shall be treated as null and void.

1. If Bidder is not accepting tender terms as per MRPL GPC and is not submitting this declaration as per above format, their offer is liable for rejection. Any correction/deletion/applying correction fluids etc. in this format will result in rejection of offer.
2. Bidder shall agree to supply the part order (wherever applicable) without any pre-conditions. Request of vendors asking for assured quantities for part order will be rejected.
3. Bidder should supply the material up to MRPL Refinery Site. Transportation Charges extra if any shall be quoted.
4. Bidder shall provide correct GST No. & Address details in the space provided below.
5. Vendors shall fill **MSE/NON MSE bidder details format** attached. Further, MSE bidders are required to submit copies of valid and duly authorized documentary evidence as proof of the same and are also advised to register themselves in MSE databank.
6. Evaluation shall be done on Landed Cost after considering set off on Taxes and Duties. The basic Prices/Quoted shall not include any taxes and duties.
7. In case the Actual Freight charges are higher than the freight charges quoted in the price bid, the difference in Freight charges shall be debited from the Vendors account at the time of bill payment along with corresponding taxes applicable.
8. Invoice in proper format to be submitted for availing input tax credit.
9. QAP/Material Test Certificate to be submitted along with supply wherever applicable.

DEVIATIONS (IF ANY):

Technical deviations, if any	
Commercial deviations, if any	

GST No. & THE ADDRESS TO WHICH PO TO BE PLACED / INVOICE TO BE RAISED:

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It is the responsibility of the vendor to ensure the address of PO vendor and invoicing vendor shall be same.

UPDATED BANK DETAILS:

In case of any change in bank details, vendor is required to update in MRPL Format attached.

Place :
Date :
Contact Person Name :
Designation :
Telephone/Mobile :
E-Mail ID :